



Watkins Glen Promotions Grand Prix Festival September 6, 2024

Watkins Glen Promotions will host the “**Grand Prix Festival**”. The event will be held on Friday, September 6, 2024 from 9:30 am to 8:00 pm.

There are no political or religious displays allowed at the Grand Prix Festival.

Return the items listed below to **Watkins Glen Promotions** no later than **Friday, August 2nd, 2024.**

- **The Signed 2024 Contract**
- **A check for the correct fee**
 - Make check payable to **Watkins Glen Promotions.**
- A certificate of liability insurance must be obtained. You must include a certificate of liability insurance for:

Bodily injury for \$1,000,000.00 per occurrence and Property damage for \$500,000.00 per occurrence

OR

\$1,000,000.00 per occurrence combined single limit.

***The certificate must include** the following wording, naming **Watkins Glen Promotions, County of Schuyler and its officers, employees and agents and the Village of Watkins Glen** as additionally insured.

(All three organizations must be included.)

Food Vendors Only

- A Valid New York State Department of Health Permit
This may be obtained by contacting:
NY State Department of Health
Hornell District Office
107 Broadway
Hornell, NY 14843-0430
Phone (607) 324-8371 Fax (607) 324-5121

All Vendors:

- A photocopy of your valid New York State Certificate of Authority to Collect Sales and Use Tax.

Local law enforcement agencies have informed **Watkins Glen Promotions** that a photocopy of your valid New York State Certificate of Authority to Collect Sales and Use Tax must be on file with the event coordinator. The New York State Certificate of Authority to Collect Sales and Use Tax must also be posted at your vendor site on the date of the event.

Each vendor will comply with all federal, state and local laws, health codes, ordinances, rules and regulations as appropriate. The vendor shall also comply with all requirements of federal and state social security, unemployment, compensations and tax withholding laws as well as carrying appropriate insurance, and will provide **Watkins Glen Promotions** with copies of insurance coverage. Food Vendors must provide a health permit certificate.

The event will be held rain or shine. Each vendor will be responsible for any tent or awning. NO SPIKES OR STAKES ARE TO BE DRIVEN INTO ANY PAVED SURFACE. Committee members appreciate your cooperation to provide a neat appearance of your vending site, as this will enhance the event. **Electricity will not be provided.** Low-noise generators will be allowed.

Set-up time begins at 7:00 am through 9:00 am (must be complete by 10 am). Breakdown of vending areas may not occur until 7:30 pm on Friday, September 6th, and must be completed by 8:00 pm.

All vendors must leave their assigned space clean of debris and trash.

Please direct questions to:

Watkins Glen Promotions

209 N. Franklin Street

P. O. Box 332

Watkins Glen, New York 14891

Phone: (607) 535-3003

Web site: www.grandprixfestival.com

E-mail: events@watkinsglen.com



Vendor Application: GRAND PRIX FESTIVAL

Friday, September 6, 2024

Please return by August 2nd, 2024

No applications will be accepted after this date.

Motorsports related vendors or FOOD Vendors only!

There are no political displays allowed at the Grand Prix Festival.

Business:	_____
Contact:	_____
Address:	_____
	Street

	City State Zip
Phone:	_____
E-Mail:	_____
Specialty:	_____
	Please summarize. (See back of form)

I would like _____ 12' x 12' space(s) @ \$125.00 each \$ _____

TOTAL = \$

→ **All Vendor Applications are subject to committee approval. Please include payment at the time of submission, or the application will not be considered complete. All spaces are on a first come, first served basis.**

Please give us some idea of the sales set-up you plan. (Tent description, just a table, etc.)

Signature: _____

Date: _____

Please return form to: Watkins Glen Promotions
209 North Franklin Street
P.O. Box 332
Watkins Glen, NY 14891
Phone: 607-535-3003
Email: Events@watkinsglen.com

RETAIL VENDOR APPLICATION - Page 2

Please list major items you plan to offer for sale.

Item

Please attach another sheet if necessary.

EXHIBIT A – GRAND PRIX FESTIVAL

Sites _____ Sized 12 X 12 @ \$125 per site =\$ _____

TOTAL DUE =\$_____*

*Payment must accompany contract.

Due by August 2nd, 2024.

Checks made payable to Watkins Glen Promotions.

Included with the contract **MUST BE:**

- Certificate evidencing insurance coverage
- Valid New York State Certificate of Authority to Collect Sales & Use Tax.
- New York State Department of Health Permit – Food Vendors Only

VENDOR SET UP / BREAK DOWN

Vendor is responsible for tent, tables and chairs.

Set up time: From 7:00 am – 9:00 am on Friday, September 6th.

Must be completed by 10:00 am

Breakdown: May not occur until 7:30 pm and completed by 8:00 pm.

VENDOR IS RESPONSIBLE FOR REMOVAL OF THEIR OWN WASTE.

**Return contract with payment to:
 Watkins Glen Promotions,
 209 N. Franklin Street
 P. O. Box 332
 Watkins Glen, NY 14891**

Contract between:

And Watkins Glen Promotions (hereafter known as WGP) for operation during the event, known as the Grand Prix Festival, on **Friday, September 6, 2024.**

Both parties agree as follows:

A. RESPONSIBILITIES OF WATKINS GLEN PROMOTIONS

1. WGP shall have the right to review and qualify the product line.
2. WGP shall have the right to terminate the VENDOR Agreement at any time should the VENDOR fail to meet established standards and conditions set forth in this Agreement and conduct sales activities in good faith.
3. WGP to provide space for VENDOR to provide services on the event grounds and reserves the right to limit VENDOR's vehicular access to the event area, as well as to disallow any VENDOR tent/structure that does not meet WGP standards.

B. RESPONSIBILITIES OF THE VENDOR

1. VENDOR agrees to pay a fee for booths or sites as described herein and attached as Exhibit A. VENDOR is responsible for tent, table and chairs for their site.
2. The VENDOR agrees to set-up and tear down their operations under the time frame described herein and attached as Exhibit A. VENDOR sales locations are at the discretion of the WGP.
3. The VENDOR will not sell or donate space in its booth or site for advertising and/or promotion to any third party without WGP approval.
4. The VENDOR agrees to operate in accordance with regulations set forth in the New York State Health Codes and he/she must be individually permitted, where applicable, to operate by the State of New York.
5. The VENDOR is responsible for paying all applicable federal, state, and local taxes. VENDOR is required by law, to obtain and display a valid New York State Certificate of Authority to collect New York State Sales and Use Tax. A copy of such certificate must be on file with the WGP event organizer by the date referenced. The VENDOR agrees to reimburse WGP for fines, penalties, etc. to WGP as a result of VENDOR non-compliance with New York State Tax Laws.
4. VENDOR agrees to pay all fines/penalties levied to VENDOR and to reimburse WGP for any Fines/penalties levied to WGP as a result of VENDOR's noncompliance with any Federal, New York State, or local law including, but not limited to DEC, OSHA, FCC, DOL, DOH, and EPA.

C. RESPONSIBILITIES OF BOTH PARTIES - GENERAL INFORMATION

1. Any support vehicles required by the VENDOR must be parked in the appropriate area as designated by the WGP event organizer.
2. VENDOR agrees to remove all trash and other items from VENDOR's site, leaving it in an "as was" condition.

VENDOR INITIALS _____

3. WGP and the VENDOR shall remain independent contractors, and nothing contained herein or done pursuant hereto shall be construed to create any relationship or principal and agent or employer and employee between WGP and the VENDOR to make them joint ventures.

4. To the fullest extent permitted by law The VENDOR, its affiliated companies, and subsidiaries, shall defend, indemnify and hold harmless Watkins Glen Promotions, the Village of Watkins Glen, Schuyler County and its officers, employees and agents from and against any and all claims, demands, suits or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from the negligent acts or omissions of The VENDOR, its employees or agents in connection with this Agreement.

5. **INSURANCE** The VENDOR, its affiliated companies, and subsidiaries agree to secure and maintain during the period of this Agreement the following insurance coverage:

- Bodily injury.....\$1,000,000.00 per occurrence
- Property Damage.....\$500,000.00 per occurrence

OR

- \$1,000,000 per Occurrence Combined Single Limit

The VENDOR agrees to name **Watkins Glen Promotions, the Village of Watkins Glen, and County of Schuyler and its officers, employees and agents** as additional insured and to provide a certificate of such coverage by the date referenced in Exhibit A. Additionally, a copy of your certificate of workers compensation insurance is required if applicable. (If VENDOR will have employees working at the festival.) **Food vendors must supply a valid NYS Department of Health Permit.**

Watkins Glen Promotions does not allow any political and/or religious displays during any of our events.

If this agreement meets with your approval, please sign one copy where indicated and return it.

Watkins Glen Promotions

Vendor

Print name

Print name

Signature

Date

Signature

Date

Email address

Cell phone number

**Return contract to: Watkins Glen Promotions,
P.O. Box 332**

**Questions: events@watkinsglen.com
607-535-3003**